

Archedomi Refund and Cancellation Policy

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This Policy explains refunds, cancellations, transfers, and course changes for Archedomi® books, live online courses, and in-person courses. By registering for an Archedomi course, you agree to the terms presented here and to any additional terms disclosed for that particular offering.

Books Purchased from Third Party Retailers

Books purchased from Amazon, Ingram, a bookstore, or another third-party retailer are sold, fulfilled, and shipped by that retailer. Archedomi does not directly refund or replace books purchased through a third party.

Requests concerning refunds, returns, replacements, damaged books, incorrect items, lost shipments, or delivery problems must be submitted to the retailer in accordance with its policies.

Books Included with Course Registration

When a physical book is included with course registration, the book's assigned value will be disclosed at the time of purchase.

Before the book is shipped, received, or distributed, it will not reduce an otherwise eligible course refund. Once the book has been shipped, received, or distributed, it is nonreturnable. Its disclosed value and any nonrefundable shipping charges will be deducted from an approved participant-requested refund.

If a participant transfers to another course, the participant keeps the book already provided and the remaining registration value transfers to the new course. A second copy of the same book will not be provided without an additional purchase.

If Archedomi cancels the course, the participant will receive a full refund and may keep any book already provided. If Archedomi supplies an incorrect or materially defective book, Archedomi will arrange a replacement without additional charge.

Participant Cancellation of a Live Course

The following cancellation schedule applies to both live online and in-person courses unless different terms are clearly disclosed before registration:

- Fourteen or more calendar days before the course begins: A full refund of the eligible course fee.
- Seven to thirteen calendar days before the course begins: The participant may choose either a 50 percent refund of the eligible course fee or a one-time transfer to another comparable Archedomi course, subject to availability.
- Fewer than seven calendar days before the course begins: No refund. A one-time transfer may be offered in the event of a documented emergency, at Archedomi's discretion and subject to availability.
- After the course has begun: No refund or transfer.
- Failure to attend or participate: No refund, transfer, or credit.

The cancellation date is the date on which Archedomi receives the participant's written cancellation request. Registrations may not be transferred to another person without prior written approval from Archedomi.

Course Transfers

An approved transfer may be used only once and applies to the same participant. The transfer must be applied to a comparable course with available space. If the replacement course costs more, the participant must pay the difference. If it costs less, the unused balance is not refundable unless Archedomi agrees otherwise in writing.

Failure to attend the transferred course results in forfeiture of the registration value.

Cancellation or Rescheduling by Archedomi

Archedomi may cancel or reschedule a course because of insufficient enrollment, instructor illness, venue issues, technology problems, safety concerns, or other circumstances affecting the ability to deliver the course.

If Archedomi cancels a course, the participant may choose either:

- A full refund of the amount paid directly to Archedomi for the course; or
- Transfer of the full amount paid to another available Archedomi course.

If Archedomi reschedules a course and the participant cannot attend the new date, the participant may request a full refund of the amount paid directly to Archedomi for that course.

Travel and Personal Expenses

Archedomi is not responsible for airfare, lodging, transportation, meals, childcare, lost wages, or other personal expenses incurred in connection with an in-person course, including when a course is cancelled, interrupted, or rescheduled.

Participants are encouraged to use refundable or changeable travel arrangements and to consider appropriate travel insurance.

Interrupted or Partially Delivered Courses

If weather, illness, venue problems, technology failure, public emergency, or circumstances beyond reasonable control prevent part of a course from being delivered as planned, Archedomi may reschedule the affected portion, provide an equivalent online session, issue a proportional course credit, or provide a proportional refund for the portion that cannot be delivered.

A temporary interruption or reasonable change in delivery format does not automatically entitle a participant to a full refund.

Course Materials

Course materials provided before a cancellation or transfer remain for the participant's personal use unless Archedomi instructs otherwise. Materials may not be copied, distributed, published, resold, used to teach others, or used for commercial purposes without prior written permission.

Self-paced digital courses, downloadable products, and other on-demand materials may be governed by a separate refund policy disclosed before purchase.

Refund Processing

Approved refunds will be issued to the original payment method whenever possible. Archedomi will generally initiate an approved refund within 7 to 10 business days. A bank, card issuer, payment processor, or other financial institution may require additional time to post the refund.

Refunds apply only to amounts paid directly to Archedomi. Charges paid directly to retailers, travel providers, payment services, or other unrelated third parties are governed by those providers' policies.

Required Legal Rights

Nothing in this Policy limits a refund, cancellation, or consumer right that cannot legally be waived. If applicable law provides greater protection, the legally required protection will apply.

How to Submit a Request

Submit cancellation, refund, or transfer requests in writing to info@archedomi.com. Include the participant's name, email address used for registration, course name, course date, and requested resolution. Additional information is available at Archedomi.com.